

Zittel Amphitheater

Use Information: Parking/Amphitheater/Green Room

Amphitheater and Green Room Information and Guidelines

Vehicle Access & Parking

- Vehicles may use the access driveway **only** for band equipment unloading/loading before and after events.
- No vehicle access once the audience arrives. After shows, vehicles may enter only after most pedestrians have dispersed.
- Sound company truck/trailer and technician vehicles may remain along the drive during events if coned off.
- Owners assume full responsibility for vehicles in this active work zone.
- Bands should allow extra time for unloading and parking.

Event Clean-Up

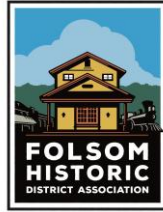
- The amphitheater does not provide cleaning services. Event organizers are responsible for removing all trash, banners, signs, and other materials from the amphitheater and surrounding area at the end of the event.

Insurance Requirements

- A Certificate of Insurance is required **two weeks prior** to the event, naming all of the following as additionally insured:
 - **Folsom Historic District Association** – 200 Wool St., Suite 103, Folsom, CA 95630
 - **City of Folsom** – 50 Natoma Street, Folsom, CA
 - **Folsom Chamber of Commerce** – 200 Wool Street, Folsom, CA

Green Room Access – Historic Depot

- Use is **by pre-approval only**.
- Remove all personal items and trash after use; empty trash cans and leave restrooms clean.
- Keep doors closed; lock when unattended.
- Bring your own supplies (scissors, tape, extension cords, etc.).
- Refrigerator is for FHDA use only.
- Treat the building with care—use is a privilege.



**Green Room Use Form – Ticketed Events
Waiver and Release of Liability for Use of the Peter T. Lewis Green Room**

I, _____, hereby acknowledge and agree to the following terms and conditions for the use of the Peter T. Lewis Green Room located at 200 Wool Street Suite 103 in the Historic Train Depot in Folsom, California:

Use of the Green Room: I understand that the Peter T. Lewis Green Room is for my event or activity, **subject to the conditions outlined herein.**

1. Room Security: The Greenroom is also the home office of FHDA. I agree to keep the Green Room/FHDA office **locked or staffed** with an adult when in use. Initial: _____
2. At end of event, remove all personal items – Remove all trash including boxes, water bottles, etc. Wipe up spills. No overnight storage allowed in the greenroom. Initial: _____
3. Lights and Security: Unless otherwise arranged with our sound and lighting personnel (JL Productions) it is your responsibility to turn off air conditioning and lock both doors at conclusion of event. Initial: _____
4. Liability Release: I release and discharge the FHDA, its officers, employees, and agents from any liability for injury, loss, or damage that may arise from the use of the Peter T. Lewis Green Room.
Full Signature: _____
5. Insurance Requirement: I will provide a Certificate of Insurance naming the Folsom Historic District Association (PO Box 515 Folsom), the Folsom Chamber of Commerce (200 Wool Street), and the City of Folsom (50 Natoma St), its officers, employees, and agents as additionally insured for the date of my event. **The form and COI must be sent to FHDA PO Box 515 Folsom, CA 95630 or emailed to Judy@historicfolsom.org no later than 2 weeks prior to room usage.**

I have read and understood this agreement, Waiver and Release of Liability, and I voluntarily agree to its terms and conditions.

Group Utilizing the Green Room: _____ Date(s) of event: _____

Name of Event: _____ Green room use - Start time: _____ End time: _____

Responsible Party Full Name: _____ Cell phone: _____

Responsible Party Signature: _____

Green room rental is \$25 per hour plus \$100 cleaning fee. Damage and missing items will be billed separately. **Rental payment is due 2 weeks prior to usage.** Checks can be made out to FHDA and dropped off or mailed to the P.O. Box below.

Card #: _____ Exp: _____ Security Code: _____

Name on Card: _____ Billing Zip Code: _____

To obtain door code, turn in form, COI and payment please contact: Judy@historicfolsom.org

**Folsom Historic District Association
Mailing: PO Box 515
Office: 200 Wool St Suite 103 Folsom, CA 95630**